

FORM 2

REQUEST FOR CORRECTION OR DELETION OF PERSONAL INFORMATION OR DESTROYING OR DELETION OF RECORD OF PERSONAL INFORMATION IN TERMS OF SECTION 24(1) OF THE PROTECTION OF PERSONAL INFORMATION ACT, 2013 (ACT NO. 4 OF 2013)

REGULATIONS RELATING TO THE PROTECTION OF PERSONAL INFORMATION, 2017 [Regulation 3(2)]

Note:

- Affidavits or other documentary evidence in support of the request must be attached.*
- If the space provided for in this Form is inadequate, submit information as an Annexure to this Form and sign each page.*

Reference Number....

Mark the appropriate box with an "x".

Request for:

Correction or deletion of the personal information about the data subject which is in possession or under the control of the responsible party.

Destroying or deletion of a record of personal information about the data subject which is in possession or under the control of the responsible party and who is no longer authorised to retain the record of information.

A

DETAILS OF THE DATA SUBJECT

Surname: _____

Full names: _____

Identity number: _____

Residential, postal or
business address: _____

Code ()

Contact number(s): _____

Fax number: _____

E-mail address: _____

B

DETAILS OF RESPONSIBLE PARTY

Name and surname of
responsible party (if the
responsible party is a
natural person): _____

Residential, postal or
business address: _____

Code ()

Contact number(s):

Fax number:

E-mail address:

Name of public or private body (if the responsible party is not a natural person):

Business address:

Code ()

Contact number(s):

Fax number:

E-mail address:

C

REASONS FOR *CORRECTION OR DELETION OF THE PERSONAL INFORMATION ABOUT THE DATA SUBJECT/*DESTRUCTION OR DELETION OF A RECORD OF PERSONAL INFORMATION ABOUT THE DATA SUBJECT WHICH IS IN POSSESSION OR UNDER THE CONTROL OF THE RESPONSIBLE PARTY. (Please provide detailed reasons for the request)

* Delete whichever is not applicable

Signed at this day of20.....

.....
Signature of Data subject

(Note:) Please forward the completed Form 2 to the MetroFibre Information Officer via email at InfoOfficer@metrofibre.co.za